

Payout Date

Payout Setting

Calculate monthly salary based on*

Actual days in a month

Organisation working days - days per month

Pay on*

The last working day of every month

Day of every month

Note: When payday falls on a non-working day or a holiday, employees will get paid on the previous working day.

Start your first payroll from *

In this section, you can configure your organization's payout settings. Choose how monthly salaries should be calculated - either based on the actual number of days in the month or by specifying the organization's standard working days. You can also decide when salaries should be paid, selecting either the last working day of the month or a specific day of your choice. Additionally, you can also see when your first payroll will start and the payout date for it

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