

TDS

The tax amount deducted by the employer from the taxpayer which is deposited to the IT Department on behalf of the taxpayer.

- [Proof of Investment](#)

Proof of Investment

Proof Of Investment

Reports > Proof Of Investment

The screenshot displays the 'Proof Of Investment' interface. At the top, there are search filters: 'TP / Org Emp Code' with a radio button for 'All', a 'Financial Year' dropdown set to '2024-2025', and 'Search' and 'Reset' buttons. There are also 'Export as' and 'Show Fields' buttons, and a 'Change Investment Declaration Date' button. Below the filters is a table with columns: S.NO, Document, Employee Name, TP / Org Emp Code, PAN Card, Financial Year, Approved Docs, Rejected Docs, and Total Docs. A single row is visible for employee 'jitendra kumar' with 0 approved and 0 rejected documents. A 'Show Fields' dropdown menu is open, showing checkboxes for 'Financial Year', 'Approved Docs', 'Rejected Docs', 'Pending Docs', and 'Total Docs', all of which are checked.

S.NO	Document	Employee Name	TP / Org Emp Code	PAN Card	Financial Year	Approved Docs	Rejected Docs	Total Docs
1	View Tax	jitendra kumar	AKAL 100		2024-2025	0	0	2

This section allows you to manage and verify investment documents submitted by employees. You can search for employees using their TP/Org Employee Code or choose to view all employees at once. Filters are available to search by financial year and to export the data in Excel format for your records.

There's also a Show Fields filter that lets you choose which data to display—such as financial year, number of approved, rejected, pending, and total documents. You can check or uncheck a box to show or hide employee details, and there's an option to modify the investment declaration date if needed.

The employee list shows important details including:

- A View Document option where you can check the uploaded proofs and take actions like approve, reject, or add remarks.
- Employee name
- TP/Org Emp Code
- PAN Card
- Financial Year
- Count of documents: approved, rejected, pending, and total