

# Proof of Investment

## Proof Of Investment

Reports > Proof Of Investment

The screenshot displays the 'Proof Of Investment' interface. At the top, there are search filters: 'TP / Org Emp Code' with a radio button for 'All', a 'Financial Year' dropdown set to '2024-2025', and buttons for 'Search' and 'Reset'. On the right, there are buttons for 'Export as', 'Show Fields', and a download icon. Below the filters, there is a checkbox for 'Include Employee Details' and a green button for 'Change Investment Declaration Date'. The main area contains a table with the following data:

S.NO	Document	Employee Name	TP / Org Emp Code	PAN Card	Financial Year	Approved Docs	Rejected Docs	Total Docs
1	<a href="#">View Tax</a>	jitendra kumar	AKAL 100		2024-2025	0	0	2

The 'Show Fields' dropdown menu is open, showing the following options:  Financial Year,  Approved Docs,  Rejected Docs,  Pending Docs, and  Total Docs.

This section allows you to manage and verify investment documents submitted by employees. You can search for employees using their TP/Org Employee Code or choose to view all employees at once. Filters are available to search by financial year and to export the data in Excel format for your records.

There's also a Show Fields filter that lets you choose which data to display—such as financial year, number of approved, rejected, pending, and total documents. You can check or uncheck a box to show or hide employee details, and there's an option to modify the investment declaration date if needed.

The employee list shows important details including:

- A View Document option where you can check the uploaded proofs and take actions like approve, reject, or add remarks.
- Employee name
- TP/Org Emp Code
- PAN Card
- Financial Year
- Count of documents: approved, rejected, pending, and total

Revision #2

Created 17 July 2025 07:04:31

Updated 20 March 2026 08:39:20